



CITY OF MANSFIELD

1200 East. Broad St.
Mansfield, TX 76063
www.mansfield-tx.gov

Meeting Minutes Mansfield Park Facilities Development Corporation

Harold Bell, President
Wendy Collini, Vice President
Wayne Lee, Treasurer
Dee Davey
Sandra Hightower
Bob Kowalski
Dan Sides

Thursday, April 21, 2011

7:00 PM

City Hall Council Chambers

1. CALL TO ORDER

Harold Bell, President, called the Regular Meeting to order at 7:03 pm.

Absent 3 - Sandra Hightower; Wayne Lee and Dan Sides

Present 4 - Harold Bell; Wendy Collini; Bob Kowalski and Dee Davey

2. APPROVAL OF MINUTES

[11-2246](#)

Approval of Minutes - Special Meeting - February 10, 2011

A motion was made by Dee Davey, seconded by Bob Kowalski, that this matter be Approved. The motion CARRIED by the following vote:

Aye: 4 - Harold Bell; Wendy Collini; Bob Kowalski and Dee Davey

Nay: 0

Absent: 3 - Sandra Hightower; Wayne Lee and Dan Sides

Abstain: 0

[11-2245](#)

Approval of Minutes - Regular Meeting - February 17, 2011

A motion was made by Bob Kowalski, seconded by Wendy Collini, that this matter be Approved. The motion CARRIED by the following vote:

Aye: 4 - Harold Bell; Wendy Collini; Bob Kowalski and Dee Davey

Nay: 0

Absent: 3 - Sandra Hightower; Wayne Lee and Dan Sides

Abstain: 0

3. CASH FLOW STATEMENT

11-2282

Cash Flow Statement at February 28, 2011

Distributed to Board members in their packets (copy on file in Parks & Community Services Director's office). No action was taken.

4. ROLL CALL

Absent 2 - Wayne Lee and Dan Sides

Present 5 - Harold Bell; Wendy Collini; Sandra Hightower; Bob Kowalski and Dee Davey

5. CITIZENS COMMENTS

None.

6. RECESS INTO EXECUTIVE SESSION

Harold Bell, President, recessed the Regular Meeting into Executive Session at 7:07 pm.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

1. Legal considerations of accepting donation for netting at Mansfield National Golf Club

B. Discussion Regarding Possible Purchase, Exchange, Lease or Value of Real Property Pursuant to Section 551.072

1. Possible Linear Park Expansion
a. Property #11-10-02
b. Property #01-11-01

2. Acquisition of Land for Possible Park Use
Property #04-11-02

C. Personnel Matters Pursuant to Section 551.074

7. RECONVENE INTO REGULAR SESSION

Harold Bell, President, reconvened the Regular Meeting at 7:48 pm.

8. TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

None.

9. DEPARTMENT UPDATES

DIRECTOR'S REPORT ON LISTED ITEMS (SHELLY LANNERS)

07-0292

Monthly Calendar Updates on City Council Agenda Items, City Meetings & Activities

- Big League Dreams Artificial Turf Dedication, July 22, 2011
- Quarterly Report

1) *Shelly distributed the Quarterly Report that was presented to the City Council on April 11th to give an update of the Board's projects.*

2) *A budget work session was scheduled for Thursday, June 9th at 6:00 pm.*

3) *Shelly informed the Board that Nancy Cardinale will celebrate her 20th anniversary with the City of Mansfield on Friday, April 22nd. Congratulations, Nancy!*

PARKS SUPERINTENDENT'S REPORT ON LISTED ITEMS (TOBY FOJTIK)

07-0297

Monthly Update on Daily Maintenance of Current Park Facilities

1) *Sports Complex: Mechanical problems and high winds have hindered staff treating weeds on soccer fields. TruGreen is scheduled next week to treat annual bluegrass and volunteer ryegrass on soccer fields. Memorial benches for Kyle Lewis and Tara Lewis have been installed on the new concrete pads around the playground at the baseball fields.*

2) *Rose/Town Park: Pavilion rentals remain steady. Cameras have been installed at the Town Park pavilion. School field trips and picnics will keep staff busy for the next month.*

3) *Chandler Park: The old, wooden, field light poles on the Colt field have been removed.*

4) *McKnight East: New concrete slabs have been poured for bleachers in the east corner.*

4) *Overall: The All Sports Association meeting went very well with very few requests and/or issues. Staff will be very busy for the next three weeks and weekends with weddings in the parks and pavilion rentals.*

RECREATION SUPERINTENDENT'S REPORT ON LISTED ITEMS (ANDREW BINZ)

07-0298

Monthly Update on Current Programs and Services

- Quarterly Report

1) *The All Sports Association meeting was held April 13th at the MAC.*

2) *Great participation at the following events:*
Little Sweetheart Dance - 350 participants
Free Tennis Clinic - 30 participants

*Kids Zone Spring Break - 12 participants
Animal Extravaganza - 150 participants
Magic Show - 150 participants
Campout in the City - 77 participants*

3) *Upcoming Events:*

*Night on the Town - April 30th - May 21st
Relay for Life - May 6th
MAC 10th Anniversary/Open House - May 19th
Boy Scout Camp - June 13th - 17th
Ironhead Triathlon - June 18th & 19th*

4) *Nominations are being accepted for the 2011 PARD-ners Award. The deadline to submit a nomination is June 10th and the winner will be recognized at the June 27th City Council meeting.*

5) *The MAC Summer catalog will be distributed in the May 4th edition of the Mansfield News-Mirror.*

6) *Registration is currently being taken for the Mansfield Express Track Team and Kids Zone; both are filling up as expected.*

7) *Internet registrations are increasing steadily with every new session; 9.7% increase in the Winter and 12% so far for Spring.*

8) *Staff is working to update the Parks Guide to include the recently opened Donald R. Barg Park.*

9) *Andy distributed the 2nd Quarter Report and reviewed it for the Board.*

6. **OLD BUSINESS**

11-2176

Update; Community Park Design

Hillary Bueker, Park Planner, reported the visioning sessions/focus group meetings, held on February 24th, were successful and a lot of information and ideas were produced for the project. The Williams family interviews were held on February 25th and each family member shared stories and memories from their past. On March 8th, members of City Council, the MPFDC, Mansfield ISD staff and City staff toured three DFW metroplex nature centers. Within each center, ideas and thoughts were shared among the facilities' staff and the tour group, leading to new knowledge and ideas to implement into the new community park. The next step in the process will be the program development followed by the concept development. Both stages are currently scheduled to be completed by Land Design Partners by the end of April.

Land Design Partners (LDP) submitted the program summary to staff the last week in March. Staff reviewed the submittal during the first week in April and sent back comments and corrections. With this information, LDP has begun work on the conceptual studies and alternatives. During the last week of April, staff and the consultant will be meeting to discuss these concepts before presenting them to the public the first of May. Staff is also setting up an opportunity for the family to visit the property in the middle of May. No action was taken.

11-2218

Update; Existing Park Improvements Previously Approved (FY2011)

Hillary Bueker, Park Planner, reported staff has ordered the additional benches for the entrance to McKnight Park East and will have them installed this summer. The consultant has begun work on the plans for the installation of the bridges at Hardy Allmon Soccer Complex. Staff has acquired bids for the playground surfacing at Town Park and will proceed with installation once the Board awards the project to the successful bidder. The replacement process for soccer goals and bleachers continues at the Sports Complex. No action was taken.

7. **NEW BUSINESS**

11-2289

Consider Purchasing 5.892 Acres in the M. Rockerfellow Survey A-1267 and T.J. Hanks Survey A-644 Referred to as Property #11-10-02.

This action was taken as a result of discussion of this item during Executive Session.

A motion was made by Sandra Hightower, seconded by Dee Davey, that this matter be Approved. The motion CARRIED by the following vote:

Aye: 5 - Harold Bell; Wendy Collini; Sandra Hightower; Bob Kowalski and Dee Davey

Nay: 0

Absent: 2 - Wayne Lee and Dan Sides

Abstain: 0

11-2290

Consider Awarding a bid to DuraPlay, Inc. in the Amount of \$83,005 for the Purchase and Installation of Poured-in-Place Surfacing for Town Park Playground.

Hillary Bueker, Park Planner, reported that at the time that the construction of Town Park was completed in 2006, engineered wood fiber was installed as the playground surfacing. Over the years, this type of surfacing has had many different maintenance issues. Children play with the pieces and throw them out of the playground into the planter beds. The surfacing has to be raked often and has to be refilled many times a year. The new poured-in-place surfacing would require limited maintenance to remain in a safe condition. After considering all the options, staff decided to begin replacing the wood fiber system throughout the entire parks system. Town Park is one of the most heavily used parks and would benefit the most from receiving the new poured-in-place product first. Hillary stated staff is asking the Board to award the bid to DuraPlay, Inc. in the amount of \$83,005.

A motion was made by Wendy Collini, seconded by Sandra Hightower, that this matter be Approved. The motion CARRIED by the following vote:

Aye: 5 - Harold Bell; Wendy Collini; Sandra Hightower; Bob Kowalski and Dee Davey

Nay: 0

Absent: 2 - Wayne Lee and Dan Sides

Abstain: 0

11. **BOARD ANNOUNCEMENTS**

Dee Davey encouraged everyone to read the most recent issue of Money Magazine;

real estate sales are on the incline.

12. INFORMATIONAL ITEMS

[09-1651](#) Mansfield News-Mirror Articles & Photos

13. ADJOURNMENT

With no further business, Harold Bell, President, adjourned the meeting at 8:17 pm.

Harold Bell, President

ATTEST:

Nancy Cardinale, Secretary
Community Services